

VOLUNTEER @ THE LIBRARY

(FOR TEENS ONLY!)

If you go to school in Pointe-Claire or are a member of the library, you can become a library volunteer.

First look at our volunteer options, then fill out the attached form. It is possible to do multiple types of volunteer work.

GENERAL VOLUNTEER WORK

We can work out a schedule that works for you. You will be helping with odd jobs such as:

- Cleaning book covers
- Checking web-links on our website and researching new suggestions (once a month)
- Helping children's activity animators
- Helping the "Friends of the Library" with the annual book sale
- Creating lists of books you have read lately and rating them
- Doing other duties as needed

TEEN COUNCIL

Come to monthly meetings to help the teen librarian serve teens better:

- Helping to choose and plan activities for teens
- Helping to improve the teen section
- Suggesting teen books
- Doing other duties as needed

READING BUDDIES

Help a child with his/her reading and earn volunteer hours. As a Reading Buddy, you will receive training to learn about your responsibilities and about working with children.

- Little and Big Buddies meet during one 45 minute session every two weeks (+ 15 minutes to prepare)
- Sessions are held in the library under the supervision of Children's Info Desk staff.

VOLUNTEER FORM

Please fill out **ALL** applicable fields.

Name: _____

School: _____

Age: _____ Grade: _____

How many volunteer hours do you need? _____

Home phone: _____

Cell phone: _____

E-mail: _____

Language(s) spoken: _____

AVAILABILITY

(When are you **NOT** available?)

| DAY | SUN | MON | TUES | WED | THURS | FRI | SAT |
|------|-----|-----|------|-----|-------|-----|-----|
| TIME | | | | | | | |

HOW WOULD YOU LIKE TO VOLUNTEER?

- General volunteer work
- Teen Council (one Friday a month 4:00-5:30)
- Reading Buddies

WHAT ARE YOUR HOBBIES?

(What do you like to do for fun, completely non school/ volunteer related?)

Please return this form to the Children's Info Desk at the Pointe-Claire Public Library, located at 100 Douglas-Shand Avenue.